

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		PAGE 1 OF 47 PAGES	
2. AMENDMENT/MODIFICATION NO. 06		3. EFFECTIVE DATE 11/30/2007		4. REQUISITION/PURCHASE REQ. NO. SB 070271		5A. TITLE: Janitorial/Custodial Servs. Senate Office Bldgs.	
5B. PROJECT NO.		6. ISSUED BY AOC - Procurement Division 2nd & D Streets, SW Room H2-263 WASHINGTON, DC 20515		7. ADMINISTERED BY (If other than Item 6) AOC - Procurement Division 2nd & D Streets, SW ATTN: Shola Matthews-Aroloye Room H2-263 WASHINGTON, DC 20515		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, country, state and ZIP Code)				(X)		9A. AMENDMENT OF SOLICITATION NO. RFP070105	
				X		9B. DATED (SEE ITEM 11) 08/24/2007	
						10A. MODIFICATION OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 11)	
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended.							
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 7 and 14, and returning <u>3</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) SEE LINE ITEMS							
13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.						
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).						
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:						
	D. OTHER (Specify type of modification and authority)						
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) AMENDMENT NO. 006 IS BEING ISSUED TO PROVIDE RESPONSES TO CONTRACTOR'S QUESTIONS AND TO PROVIDE CONTRACTOR'S WITH THE CHANGES MADE TO RFP070105. PROPOSAL DUE DATE IS 12/10/2007. (PLEASE SEE ATTACHED DOCUMENT).							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Shola Matthews			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
(Signature of person authorized to sign)				BY _____ (Signature of Contracting Officer)			
NSN 7540-01-152-8070 Previous edition unusable				STANDARD FORM 30 (REV. 10-83) Prescribed by GSA FAR (48 CFR) 53.243			

Amendment No. 06
RFP No. 070105

A. This Amendment No. 06 is issued to the above referenced RFP Number to provide Government's response to contractors' questions. This Amendment is also to provide contractors with changes made to the above reference RFP Number.

**B. PROPOSALS ARE DUE ON DECEMBER 10, 2007 @ 2:00PM LOCAL TIME
OFFERORS ARE INSTRUCTED STRICTLY ADHERE TO THE MAILING
INSTRUCTION ON SECTION L. (See attached Notice)**

C. Listed below are the changes made to the solicitation. Offerors are instructed to insert the attached pages to the appropriated sections of the solicitation. Clause No. AOC52.216-1 has been removed, and Clause No AOC52.204-4 has been added the above referenced RFP. (See attached Pages 2, and 24)

Attachments:

Governments Response to Contractor's Questions (4 pages)

Page 2 of Section B, (1 Page)

Page 24 of Section I

No Hand Carried Bids! Notices, (1 Page)

**RFP070105 AMENDMENT 06: JANITORIAL/CUSTODIAL DAYTIME
POLICING SERVICES FOR U.S. SENATE OFFICE BUILDINGS
WASHINGTON, D.C.**

Government's Response to Contractor's Questions

Contractor's Question 1:

I didn't notice a lot of carpeted areas during the site-visit. Can you please clarify if the contractor only has to vacuum the carpeted areas, not shampoo or extract. Does the contractor have to spot-clean the carpet with the appropriate chemicals?

Government's Response:

The successful contractor is **not** responsible for shampooing of carpets. The contractor is responsible for cleaning spills and treating spots as appropriate.

Contractor's Question 2:

Who do the recycling?

Government's Response:

The Contractor is responsible for emptying trash and recycling containers located in the common areas.

Contractor's Question 3:

Do the contractor clean shower curtains?

Government's Response:

Yes. The Architect of the Capitol is responsible for replacement of shower curtains.

Contractor's Question 4:

Please clarify the floors to be clean in each of the buildings.

Government's Response:

The successful contractor will be responsible for cleaning common areas on all floors of each building as listed in the Solicitation Package, i.e.,

- 1) Dirksen – basement and 1st through 6th floor
- 2) Hart – basement and 1st through 9th floor
- 3) Russell – basement and 1st through 4th floor

Contractor's Question 5:

How many restrooms are there to be cleaned in each building?

Government's Response:

The Senate Building has provided a listing of restrooms located throughout the facility, (See attachments to Solicitation Package).

Contractor's Question 6:

The "Exhibit 1" of the building specifications sheet states that the Russell building comprises of seven stories; however, the specification "Building Data Sheet-Square Footage Breakdown" does not show a 6th and 7th floor. Also, the exhibit page 1 shows a total of Hard Floor (Marble/Terrazo) to be 100,132 sqft. This number does not match the specification "Building Data Sheet-Square Footage Breakdown" It is short by 7,510 sqft.

Which number should we use? Or is there a sheet missing?

Government's Response:

The area to be cleaned in the Russell Building will be the basement through 4th floor and consist of approximately 100,132 square feet. Be reminded that contractors are responsible for verifying square footage.

Contractor's Question 7:

Is there anyway possible to obtain square footage of Equipment/Supplies storage space?

Government's Response:

Approximately 400 square foot is available for storage space.

Contractor's Question 8:

Is the contractor authorized to use a Machine Scrubber to perform the floor services throughout the corridors, instead of a mop/bucket? If not a ride-on Machine Scrubber, then a Walk-behind battery-operated machine would be most efficient. Not to mention the savings in labor that can be passed on to the customer.

Government's Response:

No.

Contractor's Question 9:

Paragraph C.5.B.3 on page 8 of 48 states"(Government will supply some equipment, see next page." There is no equipment listed on the next page. Is the Government supplying any equipment for this effort?

Government's Response:

No.

Contractor's Question 10:

Is the Project Managers position, mentioned in paragraph C.3.A, considered to be an "on site" position, or can the Project Manager be located at a corporate office?

Government's Response:

The Project Manager is expected to be on-site.

Contractor's Question 11:

How many trash receptacles are there in the main corridors that are the responsibility of the contractor?

Government's Response:

The purpose of the site visit was for potential contractors to determine and verify quantities of items such as trash containers, recycling bins, etc. Contractors were shown the areas to be serviced along with locations of such trash containers. This information is not available.

Contractor's Question 12:

How many square feet of glass is there to clean?

Government's Response:

This information is not available.

Contractor's Question No. 13:

Please provide building drawings depicting areas of contractor responsibility.

Government's Response:

Due to security restraints this information is not available.

Contractor's Question No. 14:

Section L, Factor 4: Past Performance. Is it mandatory for the Contractor's client to send back the Past Performance Questionnaire? There are organizations who refuse to fill out this Past Performance Questionnaire due to legal issue which they fear may arise.

Government's Response:

Past performance Questionnaire is needed to Evaluate Contractor's Past Performance record. A Contractor's past performance record assists the Government to determine that contractor has performed successfully in a similar contract in the past.

It is not mandatory for the Contractor's Clients to return the Past Performance Questionnaire. However, a Contractor's decision to send the Past Performance Questionnaire to Clients is solely a business decision of the Contractor.

Contractor's Question No. 15:

The information regarding "Part Two - Price Proposal" submittal only has a short paragraph. Is there anything missing or is it my oversight?

Government's Response:

No, there is nothing missing.

Contractor's Question No. 16:

Building data sq. ft break down beginning with page one, is there a legend that defines the codes in the first column of each page of the building data sq. ft break down?
example: Hart building H1AM, H1AW, H1CW Dirksen: D5m3, D5W3, D5M2.

Government's Response:

No.

Contractor's Question No. 17:

Is the pre-bid conference mandatory or a requirement for any submission of proposals?

Government's Response:

Please refer to Section L .2 (a) of the Solicitation package.

Note: In no event shall failure to attend pre-proposal conference, and failure to inspect the site constitute grounds for a claim after a contract award unless otherwise specified else where in the contract.

Section B - Supplies or Services and Prices/Costs

B.1

B.1 GENERAL PURPOSE:

The Contractor shall provide all labor, management, equipment, personnel and supplies as necessary to perform daytime policing and cleaning of public restrooms, certain shower/locker rooms and public areas throughout the Hart, Dirksen and Hart Senate Office Buildings (Senate Office Buildings). Contractor shall plan, schedule, coordinate and assure effective performance of all services by providing janitorial and related services in accordance with the requirements of this solicitation at the following locations comprising The Senate Office Building Complex :

Hart Senate Office Building - 2nd Street & Constitution Ave, NE
 Dirksen Senate Office Building - 1st Street & Constitution Ave, NE
 Russell Senate Office Building - Delaware & Constitution Ave, NE

The Base Year period of performance will be from award date through on September 30, 2008.

1. CLIN 1 is for the Base Year period of performance.
2. CLIN 2 is for Option Year period 1
3. CLIN 3 is for Option Year period 2
4. CLIN 4 is for Option Year period 3
5. CLIN 5 is for Option Period year 4

The Government intends to make a single award as a result of this solicitation and not multiple awards on per line item basis.

B.2

B.2 UNIT PRICES

The unit price shall include all costs associated with providing day time policing and janitorial services for all locations as indicated in the article SCOPE AND DESCRIPTION OF WORK in Section C, to include all labor, management, material, and equipment cost and any associated fees. The unit prices provided shall be fully loaded to include Overhead, General & Administrative, and Profit /Fee. The unit price shall take precedence over the total price.

BASE

Number	Commodity Name	Quantity	Unit of Issue	Unit Price (\$)	Total Cost (\$, Inc. disc)
1	BASE YEAR - 1 OCT 2007 THROUGH 30 SEPT 2008. PERFORM DAYTIME POLICING AND CLEANING AT THE SENATE OFFICE BLDG COMPLEX IN ACCORDANCE WITH THE REQUIREMENTS OF THE SOW AND THE CONTRACT	Total : 12.00	MO	\$	\$
Description:					

(End of clause)

AOC52.203-2

Disclosure of Information to the General Public (Jun 2004)

(a) Promptly after receiving any request from the general public for information on or data derived from this contract, the contractor shall notify the Architect of the Capitol, Procurement Division. The contractor shall cooperate with the Procurement Division in compiling or collecting information or data if the Architect of the Capitol determines the information or data to be releasable.

(b) General public, for purposes of this clause, are those groups or individuals who are not authorized by law or regulation to have access.

(c) This clause is not intended to prevent the contractor from providing contract information or data which the contractor is required to provide in order to conduct its business, such as insurance, banking, subcontracting.

(d) The contractor is permitted to request that proprietary information or data not be released if such release would harm or impair the contractor in conducting its normal business. Such request must be documented with clear and specific grounds for that claim.

(End of clause)

AOC52.203-4

Dissemination of Contract Information (Nov 2004)

Unless otherwise provided in this contract, the Contractor shall not publish, permit to be published, or distribute for public consumption, any information, oral or written, concerning the results of, conclusions made pursuant to, or performance under this contract without prior written consent of the Contracting Officer, until such time as the Government may have released such information to the public.

(End of clause)

AOC52.203-5

Confidentiality Requirement (Nov 2004)

The Contractor agrees that any information supplied by the Architect to the Contractor shall be considered confidential and/or proprietary, and agrees to hold such information in confidence. The Contractor further agrees not to disclose such information to a third party without the prior written consent of the Architect.

(End of clause)

AOC52.204-1

Printed or Copied Double-sided on Recycled Paper (Jun 2004)

The Contractor is encouraged to submit paper documents, such as offers, letters, or reports, that are printed or copied doubled-sided on recycled paper and meet minimum content standards when not using electronic commerce methods to submit information or data to the Government.

(End of clause)

AOC52.204-4

AOC52.204-4 Personal Identity Verification of Contractor Personnel (Jun 2007)

By entering into this contract, the Contractor agrees to comply with all Federal laws that apply to the Contractor's activities, including but not limited to the U.S. Citizenship and Immigration Services' requirement to maintain a signed copy of I-9 Employment Eligibility Verification for each employee in accordance with 8 U.S.C. 1324(a).

(End of clause)

AOC52.207-1

NOTICE

NO HAND CARRIED BIDS!

NO MAILED BIDS!

Current security requirements established by the U.S. Capitol Police to screen mail being delivered to the U.S. Capitol Complex of buildings preclude the use of U.S. Postal Service by offerors to deliver their proposals submitted in response to this solicitation. In addition, because all packages must be screened for security purposes at a central location prior to their delivery, the Architect of the Capitol cannot accept packages containing offers hand carried directly to the Bid Room address within the Ford House Office Building, as specified elsewhere in this solicitation, or at any other location in the U.S. Capitol Complex of buildings.

Due to these unusual circumstances the Procurement Division for the Architect of the Capitol will only accept offers/proposals via UPS or FEDEX at the address noted below. **All hand carried offers/proposals will be rejected.** Any attempt to hand carry an offer/proposal to any location in the U.S. Capitol Complex of buildings will be refused. See Section L of the solicitation for submission of offers.

All UPS and FEDEX deliveries are to be made to the Ford House Office Building at the following address:

Architect of the Capitol
Procurement Division
Ford House Office Building
Attn: Ms. Shola Matthews-Aroloye
Room H2-263 Bid Room
Second and "D" Streets, S.W.
Washington, DC 20515